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ABN 80 362 146 367

APPLICATION FOR AFFILIATION

MEMBERSHIP YEAR 01/07/2015 – EXPIRES 30/06/2016				
Club Affiliate	☐ Sport Affiliate	Commercial Group		
Affiliate Details (PLEASE PRINT IN	BLOCK LETTERS) New	Renewal		
Organisation Name:				
		on:		
Postal Address				
		Post Code:		
)		
nas your organisation been anilia	ited with Expelores ino	Yes Previous #		
Primary Contact Details (require	ed fields)Name			
PH:				
<u>Personnel details</u> (required fields	• •			
No. of Office bearers				
President name				
	Secretary Ph			
Secretary email		ne		
Treasurer email				
Membership details (Required fie				
Total club members	No of non EA	No of EA		
Club member type	No of me	embers		
* *	No of members			
		embers		
		embers		
List the maximum number hosted b		•		
Volunteers	Spectato	rs		
Income Status (Required fields for	Clubs only)			
Professional Please list all (other the	han tuition):			
Services				
		ties		
Total Income	ΛRNI			

Activity details (required fields) Dressage Vaulting Driving Hunting Agistment Primary Jumping Show Horse Reining EA Education
 Lessons activity Eventing o General Riding o Endurance Programs o Events o Trail/social Pony Club/ Fundraising o Parao Other:.... (only select Equestrian rides Mounted Games Stud Book one) Dressage Vaulting Driving Hunting Agistment Additional Jumping Show Horse Reining EA Education
 Lessons activities Eventina General Riding
 Endurance Programs o Events o Para- Trail/social Ponv Club/ Fundraising o Other:.... (select all Equestrian rides Mounted Games o Stud Book that apply)

Affiliation requirements

Along with this 2 page form, copies of the below must be provided as part of the affiliation application;

- 1. Proof of Current Incorporation (Certificate and/or Proof of your Last Annual Statement lodged)
- 2. A copy of your Constitution
- 3. Club Constitution (Commercial Groups exempt)
- 4. A copy of Public Liability Insurance Certificate of Currency. (MUST be for \$20,000,000 or more with a minimum of 12 months coverage)
- 5. A copy of Risk Management Policy and Manual.
- 6. A description of club activities, including: The nature and number of active days of club
- 7. A Full list of all the members of your club.

Affiliations will not be finalised until all paperwork has been received and accepted by the EA State Branch office.

CLADATION THE MALICT DE CICNED

DECLARATION – THIS MUST BE SIGNED					
I hereby make application with Equestrian Victoria, and in doing so agree to be bound by the Rules and Regulations of the FEI and Equestrian Australia and all decisions of the Committees of the Branch.					
X				/	
Si	gnature	Po	sition Held	Date	
	All Fees Inclu	ude GST			
	Renewal Fees	New Fees			
Club:	\$175	\$200			
Sport Affiliate :	\$175	\$200			
Commercial:	\$1725	\$1750			
Payment Details	: I enclose a cheque	for \$		payable to Equestrian Victoria	
		Or			
	Char	ge my: VISA /	MASTERCARI	D	
Cardholder Name:			Signature:		
Card No: _	/	/	_/	Expiry Date:/	

/hat i	s your clubs stated purpose?
	Tolunteer Management Policy iated clubs must ensure a positive working environment for volunteers, tick where priate
•	Your club has a designated Volunteer Coordinator
•	Your club provide volunteers with free volunteer packs
•	Your volunteers are provided with food and drink
•	Your volunteers are reimbursed for expenses
lease neir va	acilities include information with regards to the equestrian facilities utilised by the club for arious events. I have your own club facilities?
	Yes – please tick appropriate Leased Owner
omple tc.	ete venue details- facilities eg address, stables, number of arenas, equipment owned
	No
/hat c	other venues do you utilise for your events (eg. Name the club/facility you use)
	oproposition of the control of the c

Key features of a well run club is that its members have a clear understanding of how the

1. Club Mission and Purpose

4. Equestrian Victoria Standards - please tick to acknowledge your clubs compliance
All affiliation fees are paid on time in accordance with EV procedures
All clubs and events are expected to display the EV logo in programmes, websites, newsletter and any other publicity documentation.
All events are conducted by EA registered NCAS Coaches, judges and officials
The club Public Liability Insurance standards meets EV's requirements
A first aid kit is on site at all club events
A first aider is on site at all Show Jumping, Dressage and Show Horse events and an ambulance is present at all Eventing events (as per EA rules).
Has your club got procedures in place regarding Working with Children Checks?
The club maintains a full record of all members' information and demographics

A full list of all of your club members MUST be supplied.

Check List ✓

Please make sure you supply the following with your application or it will be sent back and not processed:

1. Completed Application Form with payment including all fields filled out and the application signed.
2. Proof of Current Incorporation (Certificate of Incorporation and/or Proof of your Last Annual Statement lodged)
3. A copy of your Constitution. If you have already provided this document to our office please tick here
4. A copy of Public Liability Insurance Certificate of Currency. (MUST be for \$20,000,000 or more with a minimum of 12 months coverage) You must supply the certificate your insurance company supplies to you that names your club as the policy holder. A copy of a tax invoice OR the companies policy is not enough.
5. A copy of Risk Management Policy and Manual. If you have already provided this document to our office please tick here
6. A description of club activities, including: The nature and number of active days of club events.
7. A Full list of all the members of your club.