



Summary of Business Conducted

at a meeting of the Board of Equestrian Victoria

held Tuesday 27th May 2014 at Equestrian Victoria, Werribee

Attendees: Barry Roycroft, Greg Pratt, Michael Bragge, Paul Williams, Terry Van Heythuysen, Maggie McDonnell, Duncan Terry, Beverly Crichton

Apologies: Nil

The Declarations of conflict of Interest were tabled

Business Arising from Previous meetings:

- Moved to GB.

The Board move onto Finance with all other business deferred.

Reports:

The Board had a presentation and large discussion on the financial position of EV. It noted the issues of identifying the position of this year due to carry over losses from last year.

Discussion also occurred around the internal purchasing processes of EV and the result of EV run events.

Barrastock:	-\$22,000.00
DF:	-\$16,000.00
Melb 3 day:	-\$7,000.00
Aust Jump Champs:	-\$40,000.00
Show/State Titles:	-\$1,000.00
Eventing Medical:	-\$17,000.00
DJWS:	+\$20,000.00
Dressage Fundraiser:	+\$4,375.00
Dressage YR Champs:	+\$12,498.00
Show Horse Nationals:	+\$32,000.00
Masters Games:	+\$11,000.00

There was detailed discussion around what these costs included and didn't included, ie office staff costs, printing, etc.

Membership fees were discussed and discussion occurred around the normal position of absorbing the GST component

and Nominate fee's. It was agreed that a breakdown of where the membership dollars went would be distributed with eh renewals this year.

The Board by motion accepted receipt of the current financial reports.

The board discussed the need for a financial/audit subcommittee.

The board by motion adopted a more stringent process for issuing, approving and recording all purchase order requests.

Show Jumping and Inter Schools tabled their budgets for next year. These budgets were accepted.

WPNEC Lease

An offer of lease terms has been received but not yet accepted by WPNEC. Issues with the office included costs, capital works requirements and bonds.

Discussion occurred on the Member Protection Policy, its use and issues with managing it in EV's context. The board by motion requested EA review the policy.

General Business:

The Show Horse Governance review was discussed.

Interschools. MM has received a letter about the use of PCAV ver EV rules, tests etc. MM as national chair will action.

Finance subcommittee of the board and Board member duties were discussed but no consonance could be reached.

The meeting was adjourned.

The Board reconvened its meeting on Wednesday, 4th June 2014 at 7PM.

General Business:

Finance and fees were again discussed at length.

GP spoke at length on the support EA and in particular Daniel has been.

Greg has been in touch with DGS Global how provided a proposal to EV.

The Board by motion re affirmed the process for account entry and processing with the office.

Discussion continued on the office operation and the policies. The Board by motion affirmed the policies and processes the CEO wish to follow.

Event Management Group and staffing.

The board at length discussed the EMG and the effect it and other matter has on staffing of the EV office. By Motion the board gave approval for the CEO to act as directed on these matters.

Membership fees

After discussing and compering the cost of our membership fees against other branches and with view to the budget for YR 2015. The board by motion approved the membership fee structure for next membership year.

Finance subcommittee was discussed and deferred until the board had reviewed the DGS proposal.

Governance Sub Committee of the Board

DT proposed a sub committee of the Board of EV using Board and non-Board members to overview and make recommendation on the governance of EV.

By Motion the board agreed to form such a subcommittee and DT was to recommend to the board suitable members.

Police and Working with Children Check Monitoring Committee

Having previously adopted a policy on WWC and Police check a subcommittee to manage the policy needed to be formed.

By Motion that subcommittee is to be the Branch CEO and a Board member, with DT to fill that position.

TD Role for Showhorse Nationals

The EA rules for SH has a TD position, EV are looking at the structure of that position as EA have no qualified SH TD's.

Board Casual Vacancy, the process of filling the last position is ongoing.

MM recommended formation of a Commerce Sub Committee; by motion the board approved this.

The meeting closed at 9:52p.m