

COVIDSafe Risk Assessment

(COVID-19) EQUESTRIAN VICTORIA

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This is to guide and prompt you when completing your Event Risk Assessment

Characteristic	Risk Consideration	Public Health Rationale	Weight	Risk Mitigation Strategies
Situational Awareness	Does the Organising Committee and COVIDSafe Officer have an understanding of the COVID-19 situation	Understanding the latest information on COVID-19 outbreak and transmission patterns will assist in determining the way forward and the level of mitigation and measures required to stop/ control the spread.	Medium	Relevant organisers and responsible staff keep informed of COVID-19 outbreak through global and local daily situation reports provided by authorities. Organisers and responsible staff understand COVID-19 risks and transmission and understand the measures to take to limit spread through best practices.(including respiratory etiquette, hand hygiene, physical distancing etc.)
Event Emergency preparedness and response plans	Does the Organising Committee have in place the required response plans to manage and respond to COVID-19	Specific planning in relation to COVID-19 management and response will reduce/ remove the type of activities that could contribute to spread of the disease. In the event that a high risk activity is observed or conducted it is	High	A Medical Response plan in place for the event and clear directions/ communications for all participants to follow including interaction with host country healthcare system. A senior emergency team to coordinate response

		important that the Organising Committee has a decisive and rapid response plan that can be enacted.		<p>to a COVID-19 risk situation such as participant illness.</p> <p>PPE – masks, gloves, gowns, hand sanitiser, isolation room, medical facilities and other medical equipment and supplies onsite and available.</p> <p>Transportation process and procedure in place to transport ill participants.</p> <p>Reporting/ Trace contact process in place.</p> <p>Cleaning process in place</p>
Working with partners and stakeholders	Does the Organising Committee have established relationships with key stakeholders	Sharing of critical information in relation to COVID-19 risk incidents to government and surveillance authorities.	Medium	Clear and concise process in place on types of incidents to be reported and to whom and within a certain timeframe. Clear process in place for communications strategy in relation to COVID-19 related messages.
Command, Control, Coordination and	Does the Organising Committee have an established authority to	Decision making authority in place with clear procedure on event status in the	High	Decision making authority to have direct

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communications arrangements	make key decisions on the event	event of a COVID-19 outbreak .		contact with relevant authorities. Organising Committee and relevant workforce undergone training and exercising on procedures and emergency mitigation measures
Event Activities	Will patrons be participating in activities that promote transmission	Activities that could contribute to spread: greetings (handshakes, hugs, kisses), singing, cheering, close physical contact (contact sports), sharing food and eating utensils, cups etc.	Hgh	Offer virtual or live-streamed activities; Provide packaged refreshments instead of open refreshments or buffets. Reduce touch points: like event registration online, identification bibs or ticketing mailed out.
Crowding	Will patrons be consistently within 1.5 metres of each other? Is the event indoors, outdoors or both?	Respiratory droplets tend to fall within 2 metres of their source, so maintaining a 2 metre distance from others is a precaution to prevent spread. Events held outdoors may be lower risk for transmission of respiratory illness than	High Medium	Change the venue to prevent crowding. Consider holding events outdoors or increasing ventilation by opening windows and doors (weather permitting). Stagger arrivals and departures. Enhanced environmental cleaning and pay special

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	<p>Will there be restricted points of entrance and exit that force people to be in close proximity and/or pass through hightouch areas (eg.doors and elevators)?</p> <p>Reduce the number of times a person needs to be in crowded location.</p>	<p>those held indoors due to higher ventilation.</p> <p>Crowding and lines at bottlenecks can put participants at increased risk of exposure to respiratory droplets. High-touch surfaces can be contaminated and increase the risk of transmission</p> <p>Areas of normal low flow, high wait times and high density can increase the risk of transmission..</p>	<p>Medium</p> <p>High</p>	<p>attention to high touch surfaces.</p> <p>Overflow areas around main venues to cater for any congestion through arrival cross-over.</p> <p>Spread out arrival / start times and negotiate for more capacity on public transport networks.</p> <p>Consider adding drop off zones around the start / venues so people can travel in private vehicles.</p> <p>Reduce, alter or eliminate things like preevent expos, recovery or celebration zones after event.</p> <p>Mail out things like race kits and finishers medals.</p>
Event Duration	How long will patrons be gathered at the event?	Longer events present more opportunities for transmission. Consider how overnight accommodations may affect crowding,	Medium	Shorten events or stagger attendance

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		proximity, and nature and duration of contact.		
Event Resources	Will hand hygiene stations be available throughout the venue?	Hand hygiene will be performed more frequently if alcohol-based hand sanitizer or hand washing sinks with soap and disposable towels are readily available. Drink stations / hydration for participants in endurance events could cross-contaminate and spread infection	Medium High	Increase access to hand hygiene stations. At start and finish venues / locations. Consider bottled hydration and / or have water cups spread much further apart on tables. Volunteers to observe correct hygiene.
	Can the event venue be configured to reduce proximity between participants?	Respiratory droplets tend to fall within 2 metres of their source, so maintaining a 2 metre distance from others is a precaution to prevent spread.	Medium	Configure the venue to promote a 2 metre distance between participants Locate space that can be used to isolate ill participants or workers
	Will touch surfaces be cleaned and disinfected frequently during the event?	High-touch surfaces can be contaminated and increase the risk of transmission. SARS-CoV-2 may live on surfaces for a few	Medium	Increase frequency of cleaning of the environment and pay special attention to high touch surfaces. Use a product that cleans and

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	<p>Will there be health professionals or first responders at the event to screen and or attend to someone who may be symptomatic?</p>	<p>hours or up to a few days. It can be killed with store-bought disinfectants.</p> <p>Although screening may not identify all participants with COVID-19, health professionals may be able to quickly identify and isolate symptomatic individuals from other participants. Health care professionals should be familiar with appropriate PPE and IPC measures</p>	<p>Low</p>	<p>disinfects Ensure adequate staffing to maintain prevention strategies such as hand wash stations and regular cleaning and disinfection</p> <p>Consider having health care professionals onsite to screen for or attend to people with symptoms. Registered health professionals involved in or overseeing screening to minimise medicolegal risk and provide best decision making.</p> <p>Medical provider will need PPE, training 18 and procedure to follow which the event organiser should sight.</p> <p>Ensure that prevention supplies and training for their use are available to staff/volunteers (e.g. personal protective equipment)</p> <p>If available, provide disposable medical masks for use if a worker or attendee</p>
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				becomes sick at the event
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