



Step 1: Log in to Global and go to Spreadsheets after entries have closed.

| Latest Updates HI E | questrian Victoria All Events | Arenas Bi | ooking Diary | | | | | | | | | | |
|---------------------|-------------------------------|-----------|--------------|-----------|-------|------|------|--------|-------|--------|----|------|------------------|
| Registrations | Registrations | - 2019 N | lasters | Gam | es | | | | | | | | |
| Edit | | | | | | | | | | | | | |
| Preview | < Return | | | | | | | | | | | | |
| Enter User | First Name | | | | | | | Last N | ame | | | | |
| Notifications | Horse Name | | | | | | | Refere | nce N | lumber | | | |
| Manage Dra | | | | | | | | | | | | | |
| Email Com | Show Deleted | ⊛ No ⊜ ' | Yes 🕕 Dele | eted by U | ser 💿 | Refu | nded | | | | | | Search |
| Classes | | | | | | | | | | | | | |
| Clone This Event | Sort By Latest • | | | | | | | | | | | | 182 Registration |
| Spreadsheet | | | | | | | | | | | | | |
| Extra Chargeo | | | Previous | 1 1 | 3 | 4 | 5 | 6 | 7 8 | 9 | 10 | Next | |
| Questions | | | | | | | | | | | | | |
| | Column sisibility | | | | | | | | | | | | |

Step 2: Choose EA event entry check spreadsheet



Step 3: Click download and an excel spreadsheet will appear at the bottom. Open the file.

| Registrations | Spreadsheet - 2019 Masters Games | | | | | | A Event_Entry_Check | 2019MastersGame | s (1) [Protected View] | | | | |
|-------------------|-------------------------------------------------------------------------------------------|---|-----------------|----------------------------|---------------------------------|-----------------------|-----------------------|----------------------|------------------------|---------|--|--|--|
| Edt | | | Fie H | | Page Layout Formulas | Data Review | View Help | ? Tell me what yo | u want to do | | | | |
| Providew | rfspraalabland EA envant worg check • "Beletet Reids to Disolay "Reids pie required | | - | | | | | | | | | | |
| Enter User | | | PROTECT | ED VIEW list carifu | I-files from the Internet can o | ontain version. Unles | you need to add, it's | sator to stay in Pro | tected View. knat | (Dio kd | | | |
| Notifications | | | 61 | a line | / fr HorreNote | | | | | | | | |
| Manage Draw | | | 01 | | - ja norsenote | | | | | | | | |
| Email Competitors | | - | | | | | | | | | | | |
| Classes | | | | | | | | | | | | | |
| Clone This Event | | | and internet of | d Hanada | B C | D | E | F | G | | | | |
| preadshoet | | | 2 Member | 3103691 | 60009011 Heather Kemp | BAMBOROLIGH | ROYAL MARCH | MemberNote | Horsenote | - | | | |
| Edits Charges | | | 3 | 1025998 | 30500276 Melanie Bugeja | BUCKWELL PA | RK CHARISMA | | | | | | |
| estors | | | 4 | 3046605 | Katrina McDoug | ILIBBITY ALADD | (N | | | | | | |
| Parme | | | 5 | 3046605 | Katrina McDoug | ASTBURY TAST | E OF VICTORY | | | | | | |
| Payment Summary | | | 7 | 3040003 | Andrea Makend | IN MURRATUALE | PARA DUNINT DUN | NING | | | | | |
| Rizz Monty | | | 8 | | 60004317 Lyn Young | FOXTAIL PARK | MIDNIGHT QUEEN | 1 | | | | | |
| on Edition | | | 9 | 1021672 | 60010404 Karen Cook | THALABA RUBY | DREAMING | | | | | | |
| Intrari Results | | | 10 | 3095870 | 60017143 Chelsea Dougla | s FURST ACE | | | | | | | |
| | | | 11 | 3106246 | 30044964 Cindy Francis | KING CHORUS | | | | | | | |
| | | S | 13 | | 60008746 Emma Turnbul | LONG PARK SE | CRET AGENT | | | | | | |
| | | | 14 | 2005445 | CO012656 Area Cundhlam | NODTUTONUCS | CALANT | | | | | | |

Step 4: Save the file and email to jumping@equestrianvictoria.com.au by the Wednesday before

your event.

