

Expression of Interest

**2023 Equestrian Victoria Interschool
State Championships & 2023
Australian Interschool
Championships**

Applications due: 1 Sept 2022



EQUESTRIAN VICTORIA
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Expression of Interest for Event Director for the 2023 Interschool State Championships 15-19 April and the 2023 Interschool National Championships September 2023 (day to be confirmed) on behalf of, Equestrian Victoria (EV). The equestrian events will be hosted at Werribee Park National Equestrian Centre.

OVERVIEW

The **Victorian Interschool State Championships** is a five-day event run in the first term school holidays each year, at Werribee (WPNEC). It features dressage, show jumping, combined training, show horse and sporting horse classes for primary and secondary students aged from 5-18 years. Selected classes provide a pathway to the Australian Interschool Championships. The event attracts approximately 500 competitors from more than 180 schools.

Eligibility for entry of rider combinations is through a participation event from April in the year prior to March of the competition year.

The competition will run from 15 April-19 April 2023 and involves stabling and camping management for competitors.

The **Australian Interschool Championships** attracts more than 400 school based competitors accompanied by family, friends and supporters from around the country and New Zealand. Competitors qualify through their relevant State Interschool Championships. Victoria has recently been awarded the opportunity to host the 2023 Interschool National Championship. The Australian Championships disciplines are dressage, show jumping, combined training, show horse and eventing.

The competition is planned to take place in Sept 2023 with the exact dates to be confirmed shortly. The event involves stabling, camping and supply of pool horses.

The Event Director is expected to work with the Interschool committee and be the organisational centre point for both events. It is assumed that the applicant can work flexible hours but will require a significant investment of time in the weeks prior to the events. The Event Director is expected to manage planning through to completion which includes final report and budget close and reporting to the CEO of Equestrian Victoria on a regular basis.

Both events must be run under EA Interschool Rules and EA Discipline or FEI rules, where applicable. They are required to be run under EA Child Safe Guarding policy 2021 and Victoria's Child Safe Policy and Legislation.

Equestrian Victoria is asking for tenders to manage and execute the State and Australian Interschool Championships

Compensation is negotiable.

Closing date for submissions of Expressions of Interest: 1 September 2022

The competition will include the following classes.

Jumping 3 classes per combination

1. Secondary Heights 75cm, 90cm, 100cm, 110cm, 120cm,
2. Primary Heights 45cm, 60cm, 80cm, 90cm,

Eventing

1. EvA 80cm
2. EvA95cm
3. CCN1*
4. CCN2*

Combined Training

1. Secondary 60cm, 80cm, 95cm 105cm 115cm
2. Primary 45cm, 60cm, 80cm, 90cm

Sport Horse not a National Interschool discipline

1. Primary Barrel & Bending
2. Secondary Barrel & Bending

Dressage

1. Primary Preparatory
2. Primary Preliminary
3. Secondary Intermediate Preliminary
4. Secondary Senior Preliminary
5. Primary Novice
6. Secondary Intermediate Novice
7. Secondary Senior Novice
8. Secondary Elementary
9. Secondary Medium
10. Secondary Advanced
11. PSG
12. Inter 1

- 13. Pas De Deux
- 14. Novice Freestyle
- 15. Elementary Freestyle
- 16. Medium Freestyle
- 17. Advanced Freestyle

Show Horse

- 1. Show Horse Primary and Show Hunter Primary
- 2. Show Horse Secondary and Show Hunter Secondary
- 3. Working Hunter Primary and Working Hunter Secondary

REQUIREMENTS

Applicant Details

Name of Organisation:	
Name of Main Contact:	
Mobile:	
Email:	

Previous Events run by the Organisation:

Strategic Approach to Victorian Interschool Management:

Please provide details as to your management of the event will differentiate it from years previously and set a higher standard for equestrian events.

Marketing & Promotional Strategy:

Please include details as to how you will market and promote the event.

Sponsor/Vendor Engagement Strategy:

Sponsors and Vendors are key members of Equestrian Victoria's Ecosystem. Provide details on you plan to support and expand EV's value to them with this event.

Innovation:

Provide details on what innovation will be brought to the Interschool Events under your management.

Fiscal Management:

Provide details as to the system and processes that will be used to ensure budget utilisation and accounting procedures are timely and compliant.

Budget:

Working with the Equestrian Victoria's office, the Event Director will need to manage to budget constraints approved by the EV Board.

Accreditations/References:

Additional Information:

- All Events will be run under Equestrian Australia's General Regulations, unless specifically stated as FEI
- Event Organiser's payment will be issued upon completion of the final event report.
- In addition to liaising with Equestrian Victoria's CEO on the Event plans, there will be an EV staff assigned to partner with the Event Director.
- All final documents must be stored on EV Server as a single point of truth. Organisers will be given access to EV's Sharepoint via Office 365.