



## Jumping Victoria Committee Structure

### Elected Position Descriptions

All members nominating for a position(s) will need to ensure they are capable and prepared to meet the obligations of the role in which they are nominating for. This includes being available for and attending monthly Jumping Victoria Committee meetings (1<sup>st</sup> Tuesday each month), either in person at Werribee Park National Equestrian Centre, or at a location as agreed upon by the committee, with the alternative option of Zoom for committee members unable to make physical meetings.

Members must ensure they are prepared to represent the Jumping community and make decisions that benefit the entirety of the discipline. All elected positions will be for a maximum term of 24 months and be vacated at the annual meeting of the year of the end of their term.

#### ***Riders Representative***

Description of the Role and Responsibilities - The member who is elected to this role will be responsible for representing the interests and opinions of the riding public and voting on behalf of current riders within the jumping discipline around Victoria at Jumping Victoria committee meetings. They are to cater for the needs of the rider community and be a vocal point for riders.

The Riders Representative will need to be available for riders to communicate with regarding key issues and discussion points within the sport and be the liaison with the Jumping committee for the members.

Criteria – The person who nominates for this position must be:

- A current Equestrian Victoria member
- A current rider within the Victorian jumping community

The Riders Representative ideally will be competing at EA competitions within Victoria on a regular basis.

#### ***Officials Representative***

Description of the Role and Responsibilities – The member who is elected to this role will be responsible for representing the interests and opinions of officials within the jumping community and voting on behalf of officials within the Jumping discipline around Victoria at Jumping Victoria committee meetings. Officials in this context includes key groups such as accredited and in-training judges, course designers and stewards around Victoria.

The Official Representative must be available to be contacted by officials who may wish to express any concerns and issues and to then bring these views and concerns to the Jumping Victoria Committee meetings by communicating with the Jumping Victoria committee secretary to include any relevant topics in the agenda packages.

Criteria – The person who nominating for this position needs to be:

- A current accredited EA official within the Jumping discipline
- A current Equestrian Victoria member

The Official Representative ideally will be an official who is employed at EA events across Victoria.



### ***Young Riders Representative***

Description of the Role and Responsibilities - The member who is elected to this role will be responsible for representing the interests and opinions of youth riders within the jumping community and voting on behalf of youth riders within the jumping discipline around Victoria at Jumping Victoria committee meetings. They are responsible for working with the EV Jumping Ambassador of the Year to cater for the needs of the youth rider community and be a vocal point for youth riders in Victoria. Youth rider community includes key groups such as Children, Junior, and Young Rider competition athletes.

The Young Rider Representative must be available to children, junior and young rider athletes who may wish to express any concerns and issues and to then bring these views and concerns to the Jumping Victoria Committee meetings by communicating with the Jumping Victoria committee secretary to include any relevant topics in the agenda packages.

Criteria – The person nominating for this position needs to be:

- A current Equestrian Victoria member
- The age of 25 years or under
- Actively involved within the Jumping discipline

The Young Rider Representative ideally will be between the age of 18 – 25 years of age, actively attending Victorian EA events and is a well-known approachable individual who can act as a point of contact for youth riders.

### ***High-Performance Representative***

Description of the Role and Responsibilities - The member who is elected to this role will be responsible for representing the interests and opinions of high-performance riders within the Victorian jumping community and voting on behalf of high-performance riders at Jumping Victoria committee meetings. They are responsible for supporting the development of athletes and high-performance pathways within the jumping community.

The High-Performance Representative will be required to submit monthly update reports on Jumping Victoria Squad, Clinic and Rider training programs and be involved with the development of existing and new High-Performance programs within the jumping discipline.

This is a new position that will require the representative to be flexible and innovative in forging the development of high-performance pathways and training programs.

Criteria – The person nominating for this position needs to be:

- A current Equestrian Victoria member

The High-Performance Representative ideally will be an active or recently competing high-performance rider whom is capable of developing and monitoring high-performance programs and training activities with a purpose for developing riders.



### ***General Representative (x 4)***

Description of the Role and Responsibilities – The member(s) who is elected to this role will be responsible for representing the interests and opinions of the whole jumping community within Victoria and voting on behalf of the general members of jumping community at Jumping Victoria committee meetings. They will be responsible for being involved in the decision-making process within the Jumping Victoria committee.

The General Representative(s) may be required to take on the responsibility of a portfolio, in full or in part, within the committee and provide advice or assistance on certain key areas not covered by other elected positions. The expectation of the General Representative will be to represent the interest and opinions of all members within the whole of the jumping community during their term on the Jumping Victoria committee.

Criteria – The person nominating for this position needs to be:

- A current Equestrian Victoria member

The General Representative(s) ideally will be active members of the jumping community in Victoria.



## **Non-Elected Positions**

Along with the elected positions, the below positions will be included as part of the Jumping Victoria Committee. These positions will be selected by other means and not elected from a voting process.

### ***Club Representatives – Regions (x4)***

The twelve affiliated jumping clubs in Victoria will be split into four groups with each club nominating a representative. Once the twelve club representatives are nominated, all jumping clubs will get together and vote for 4 club representatives to sit on the Jumping Victoria Committee. Each selected club representative will be allocated a group and represent that groups interests at the Jumping Victoria committee. The club representative for a group will not come from a direct club within that group.

**Note:** *Clubs have been randomly allocated groups*

**Group A**– Northern Victoria Showjumping Club, Border District Showjumping Club, GoulburnValley Showjumping Club

**Group B** – Sale Showjumping Club, Cora Lynn Showjumping Club, Yarra Valley Jump Club

**Group C**– Caramut Riding Club, Geelong Showjumping Club, Central Victoria Showjumping Club

**Group D** – Melbourne Showjumping Club, Port Phillip Showjumping Club, Boneo Park

Criteria – The members selected for these positions will be decided by the twelve affiliated clubs within the region and can be selected based on their own guidelines. Each region will simply nominate their representative on the committee with the clubs making up that region deciding amongst themselves.

### ***Chair of Jumping Victoria***

Description of Role – The member elected as chair will be responsible for heading the Jumping Victoria Committee Meetings and will receive a spot on the Equestrian Victoria Board under the current bylaws. They will be required to be the vocal point for the Victorian jumping community and will be required to complete key decision making and strategic tasks within the jumping discipline for the purpose of supporting the Jumping Victoria members.

The Chair should be approachable by making themselves available to members any way they can and must display the core values of both Jumping Victoria and Equestrian Victoria.

Criteria – The Chair of Jumping Victoria will be selected by the elected Jumping Victoria Committee at their first meeting post annual meeting. Once the elected members and other committee members are selected, one member of that committee will then be selected to be chair. The chair of Jumping Victoria can be an elected representative or a club representative with the decision coming down to the Jumping Victoria Committee.



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## Other

Once the election of the chair is completed, each elected committee member will receive a copy of the EV constitution, current bylaws and the responsibilities of the Jumping Victoria Committee.

Jumping Victoria then needs to inform the Equestrian Victoria (EV) board of the new committee members for the EV board to ratify.